**Hospitality Manager**

Total Hours – 45 Hours

1. Hotel Discounts – Secure discounts at area hotels for participating judges/ stewards.

a. Hours – 8

b. Completion Date – Mid-December

2. Shuttle Service to Event(s) – secure transportation from hotels and/or area hubs for homebrew clubs to and from event. Co-ordinate with area clubs for hub location.

a. Hours – 10

b. Completion Date – End of December

3. Lunch – If we are using the same caterer/restaurant as before, job is as simple as re-securing the menu/pricing for lunch to be served during judging. Also secure bread & water for judging rounds. Coffee/tea in morning?

a. Hours – 5

4. After-Party – Secure location for after-party (after Awards Banquet) and possible entertainment for party.

a. Hours – 10

b. Completion Date – End of December

5. Judges Gift Bags/Gifts – Contact local venders, breweries, and distributors etc. for donations or items to purchase in bulk for judge gift bags/gifts.

a. Hours – 12